

| NSHS ESC MEETING MINUTES for 28 September 2000 | | | |
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| MISSION STATEMENT | | | |
| We provide education, training, information, and program management in health care delivery to enable uniformed services personnel to meet their mission in war and peace. | | | |
| MEETING OBJECTIVES: | | | |
| 1. Team building retreat 2. Senior Staff 3. ISO briefing | | | |
| LEADER: CAPT Wynkoop FACILITATOR: CDR Whalen, MR Kirkbride | | TIME: FROM: 0830 TO: 1115 | |
| MEMBERS PRESENT | | MEMBERS NOT PRESENT | |
| <ul style="list-style-type: none">• CAPT Wynkoop• CAPT Younger• HMCM Castillo• CAPT Welbourn• CDR Hearin | | <ul style="list-style-type: none">• CDR Luke• MR Behnke• LT Miller• <ul style="list-style-type: none">• HMC Hollinger• CDR Bryson• CAPT Miller• CAPT Labow• HM1 Silva• MR Dumbeck | |
| AGENDA ITEM (Attached) | COMMENTS / CONCLUSIONS ACTIONS (IF ANY) | PERSON(S) RESPONSIBLE | BY WHEN |
| Feedback and review of minutes | The CO opened the meeting with a review of the minutes and agenda. | CAPT Wynkoop | |
| Team building retreat | The Team Building retreat will be on the 20 and 21 of November 2000 at the Maritime Institute of Technology. The first day will be team building and the second day will be a Strategic Plan review. NMCOD will facilitate the retreat. ACTION ITEM ESC members are to complete a KAI and a Myers Briggs prior to the retreat. | CAPT Wynkoop ESC members | |
| Senior Staff | The Senior Staff will consist of all the Directors an alternates. More information to follow. ACTION ITEM CO ask for inputs for the 5450 by close of business 30 September 2000. | CAPT Wynkoop ESC members | |
| ISO 9001m Briefing | E Prism Solutions was selected as the company to guide NSHS through the ISO 9001 process. The CO introduced Mr. Hendrix and Mr. Meyer who briefed the ESC on IOS 9001. See enclosure (1) ACTION ITEM Directors are to identify process within their directorate and identify which are critical/non critical and ones that are good /needs work by 17 October 2000. | Directors | |
| Wrap-up and set agenda | Next scheduled ESC meeting is 12 October 2000 | CDR Whalen | |